

## Coach Education Officer

<b>Reports To:</b>	Cricket Operations Director
<b>Salary:</b>	£15,000 or €17,000 Per Annum
<b>Contract Duration:</b>	Permanent (part time)
<b>Based at:</b>	<b>Location</b> to be confirmed

### Job Purpose

This post will deliver on key objectives contained within the Cricket Ireland High Performance Plan, the UK Framework for Coaching and the Coaching Strategy for Ireland.

Working with the Director of Cricket Operations and other Cricket Ireland personnel, Coaching Ireland, Sports Coach UK and other relevant partners, the post-holder will identify and address development areas in coaching in Northern Ireland & Republic of Ireland with a particular focus on recruitment, qualification, Club Development and Elite Coach identification.

### Main Areas of Responsibility

- (i) To be the lead officer in Cricket Ireland's work with Sports Coach UK and Coaching Ireland on the implementation and monitoring of the UK Coaching Framework and Coaching Ireland Strategy.
- (ii) Develop a Cricket Ireland implementation plan for coaching in line with the need of a rapidly growing sport and in conjunction with Sport Coach UK and Coaching Ireland.
- (iii) To undertake an audit of the Coaching within Cricket Ireland linking the outcomes to the development and implementation of coaching plans that identify priorities for action
- (iv) To work with the Director of Cricket Operations, Sports Coach UK and Coaching Ireland to facilitate and monitor the development and delivery of coach qualification systems which are aligned to the Sports Coach UK Framework that underpins the Cricket Ireland Coach Education Strategy.



Registered Office  
Cricket Ireland  
Unit 22  
Grattan Business Park  
Clonshaugh  
Dublin 17

**Directors:** Mr David Williams (Chairman), Mr Joseph Doherty, Mr Gerry Horan, Mr Richard Johnson, Mr Jerry Liston, Mr Wylie McKinty, Mr Tom Prior, Dr Mary Redmond, Mr Allan Rutherford, Mr Matthew Sheridan, Mr Brian Turtle, Mr Warren Deutrom (Chief Executive)

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- a. To identify and attract new sources of funding to develop coaching in Northern Ireland and Republic of Ireland by establishing partnerships with Skills Active, other government departments, agencies and the education sector.
  - b. To work with Sports Coach UK, Sport NI and Coaching Ireland to develop mechanisms to accurately track the number and activity levels of coaches in Northern Ireland.
  - c. Support the development of tutors, assessors, verifiers and resources within governing body structures at both a UK and all Ireland level.
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- (v) To develop mechanisms to promote the value of quality coaching to the public within Northern Ireland and Republic of Ireland and other key partners
  - (vi) To manage budgets allocated for the development and implementation of Cricket Ireland Coach Education programmes.
  - (vii) To actively contribute to the work of the Cricket Ireland.
  - (viii) To ensure effective monitoring, reporting and evaluation of all projects and programmes for which the post holder has a responsibility.
  - (ix) To take an active part in the Annual Performance Review and Training and Development planning process.
  - (x) To carry out any other duties that, from time to time, may reasonably be undertaken in the pursuit of the post's overall objectives.

This job description is not to be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of the changing environment within Cricket Ireland.

**Closing Date:**

Closing date for receipt of applications is 1/12/2009

## PERSONNEL SPECIFICATION

Attribute	Essential	Desirable
<b>Educational &amp; Professional Qualifications</b>	<p>A degree or 3<sup>rd</sup> level qualification.</p> <p>In exceptional circumstances Cricket Ireland may consider 3 years full-time experience (or equivalent), which can be proven relevant to the post.</p>	<p>Sports related degree.</p> <p>ECB Level II Coach (or Equivalent)</p> <p>ECB Trained and Qualified Tutor/Assessor</p>
<b>Previous Experience</b>	<p>Experience in strategic planning and implementation of long term 3-5 year plans.</p> <p>Experience in the setting up of training programmes and the delivery of training sessions (Sports or business).</p> <p>Demonstrable evidence of managing and reporting on operational budgets.</p>	<p>Experience that demonstrates a record of personal achievement and motivation for continuous improvement.</p> <p>Experience of successfully developing, managing and delivering multiple projects.</p>
<b>Knowledge</b>	<p>Proven knowledge of coach education and coach development systems within the context of Cricket Ireland, ICC Europe and other key agencies.</p> <p>Proven knowledge of good practice in coaching.</p>	<p>Demonstrate knowledge of sporting structures in Northern Ireland &amp; Republic of Ireland.</p>
<b>Skills</b>	<p>Excellent inter- personal and communication/presentation skills</p> <p>Experience in the use of IT (Microsoft Office, Powerpoint, Excel etc.)</p> <p>Ability to motivate enthusiasm amongst volunteers.</p>	
<b>Other Factors</b>	<p>Willingness to work unsocial hours including weekends</p> <p>Access to a form of transport insured for business use.</p> <p>Be willing to undertake an ACCESS NI / Garda check.</p>	

**\*All posts are made subject to references and appropriate police checks**